



RESERVATION RATES FOR FISCAL YEAR 2025-2026

Fees are assessed to University and non-University organizations alike.
All fees are at cost and are not eligible for a reduction.

HITCHCOCK MULTIPURPOSE ROOM	\$480 FOR MEETING/PER USE
HITCHCOCK MULTIPURPOSE ROOM	\$540 FOR BANQUET/PER USE
TERRACE	\$240 PER USE
CURTIS SUTTON INNOVATION ROOM	\$125 PER HOUR
CLASSROOMS (ROOMS 209 & 210)	\$300 EACH/PER USE
SEMINAR ROOMS (ROOMS 200 & 201)	\$270 EACH/PER USE
THEATRE	\$600 PER USE
PODCAST STUDIO (ROOM 308)	\$100 PER TWO HOURS
AFTER-HOURS SECURITY FEE	\$75 PER HOUR/ 3-HR MINIMUM
*WEEKEND BUILDING USE FEE	\$600 PER ROOM/4-HR MINIMUM
LATE DEPARTURE FEE (AFTER 10:00 PM)	\$60
*CATERING FEE	20% OF TOTAL BILL

***UNLESS OTHERWISE STATED,
PER USE IS EQUIVALENT TO FOUR HOUR INCREMENTS***
